

## Statement of Purpose for KIMS Hospital

### BACKGROUND AND VERSION CONTROL

The KIMS Hospital Limited (KHL) is required to register as a 'provider' with the Care Quality Commission (CQC). CQC requires providers to produce, and send to the regulator, a clear statement of required information; this is known as the Statement of Purpose.

The requirements of the Statement of Purpose are defined in Regulation 12 of The Care Quality Commission (Registration) Regulations 2009, and The Care Quality Commission (Registration) and (Additional Functions) and Health and Social Care Act 2008 (Regulated Activities) (Amendment) Regulations 2012.

KIMS Hospital must keep under review and, where appropriate, revise the Statement of Purpose and must provide CQC with written details of any revision to the Statement of Purpose within 28 days of any such revision. The information required is stated in Schedule 3 of the Regulations and detailed in the four parts of this document; in summary:

1. The full name, business address, business telephone number and electronic mail address of the service provider. The address, and electronic mail address, to which the CQC may send any document, notice or other communication required to be delivered by the Regulations or the Act of the registered person. The legal status of service provider.
2. The aims and objectives of the service provider in carrying on the Regulated Activity.
3. The locations where regulated activities are carried on, the services provided and the kinds of service users' needs, which those services are intended to meet.
4. Details of the registered manager(s) working for the service.

#### Version control:

Date	Version Number	Changes	Undertaken By	Approved By	Date sent to CQC
August 2013	Version 1	First version	Vivienne Anne Heckford, Interim Governance Manager	Jayne Cassidy, Chief Executive Officer	10/08/2013
April 2014	Version 2	Minor amendments to content	Vivienne Anne Heckford, Interim Governance Manager	Jayne Cassidy, Chief Executive Officer	10/04/2014
July 2014	Version 2.5	Changes to email addresses	Clinical Governance Assistant	Director of Clinical Services	07/10/2014
March 2015	Version 3	Updated for change of Nominated Individual	Zoe Hassell, Clinical Governance Assistant	Shirley Edwards, Director of Clinical Services	26/03/2015
July 2015	Version 4	updated against Regulation inspection changes and change of Nominated Individual	Shirley Edwards, Director of Clinical Services	Simon James, Chief Executive	30/07/15
October 2015	Version 5	New version to include Estuary View Medical Centre as an additional location	Tawa Dowling, Integrated Governance and Quality Manager	Shirley Edwards, Director of Clinical Services	
August 2016	Version 6	Update to the providers registered address & manager details	Louise Mills, Interim Governance Manager		05.08.2016
October 2016	Version 7	Update to include Satellite site	Katherine Catchpole, Quality & Governance Manager	Jacqueline Groom, Chief Nurse	31.10.2016
December 2016	Version 8	Update to Doctor treatment services	Katherine Catchpole, Quality & Governance Manager	Jacqueline Groom, Chief Nurse	06.12.2016
October 2017	Version 9	Update to new sites	Katherine Catchpole, Deputy Chief Nurse	Jacqueline Groom, Chief Nurse	25.10.2017
November 2017	Version 10	Minor revisions to content	Allison Bunkall, Quality Improvement Manager	Jacqueline Groom, Chief Nurse	24.11.2017
December 2017	Version 11	Minor revision to locations	Jacqueline Groom, Chief Nurse	Jacqueline Groom, Chief Nurse	07.12.2019
October 2019	Version 12	Minor revision to locations	Allison Bunkall, Quality Governance & Records Mgr	Jacqueline Groom, Chief Nurse	21.10.2019
December 2019	Version 13	Changes regarding locations	Allison Bunkall, Quality Governance & Records Mgr	Jacqueline Groom, Chief Nurse	22.01.2020
April 2020	Version 14	COVID 19 changes (SMC & Cancer services)	Allison Bunkall, Quality Governance & Records Mgr	Jacqueline Groom, Chief Nurse	20/04/2020
Nov 2020	Version 15	Addition of registered manager for SMC	Allison Bunkall, Quality Governance & Records Mgr	Jacqueline Groom, Chief Nurse, Erna Joubert	19/12/2020
Jan 2021	Version 16	Change to Estuary view name	Allison Bunkall, Quality Governance & Records Mgr	Jacqueline Groom, Chief Nurse	21/01/2021
Aug 2021	Version 17	Change to SMC registered manager	Allison Bunkall, Quality Governance & Safety Mgr	Jacqueline Groom, Chief Nurse	17/08/2021
Nov 2021	Version 18	Removal of Estuary review location	Allison Bunkall, Quality Governance & Safety Mgr	Jacqueline Groom, Chief Nurse	26/11/2021

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Mar 2022	Version 19	Amendment to service user bands at SMC	Debbie Anderson, General Manager	Jacqueline Groom, Chief Nurse	31/01/2022
April 2022	Version 20	Change to SMC Registered Manager	Gillian Coomber, COO	Jacqueline Groom, Chief Nurse	24/06/2022
November 2022	Version 21	Change to Nominated individual. Minor revision to outreach locations	Gillian Coomber, COO	Jacqueline Groom, Chief Nurse	05/12/2022
January 2023	Version 22	Change to Registered Manager KIMS Hospital site	Gillian Coomber, COO	Jacqueline Groom, Chief Nurse	20/01/2023
June 2023	Version 23	Addition of LycaHealth Orpington as a Satellite Clinic	Gillian Coomber, COO	Thomas Reichhelm, Registered Manager	20/06/2023
September 2023	Version 24	Change to Registered Manager KIMS Hospital site	Karen Gardiner, Head of Quality, Governance & Patient Safety	Richard Dimblebee, Hospital Director	14/09/2023

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### PART 1 - PROVIDER DETAILS, CONTACT AND LEGAL STATUS

KIMS Hospital is a tertiary level independent hospital and is an award winning design. The competent multidisciplinary clinical teams include expert medical professionals and specialist nurses including enhanced care. KIMS Hospital has the latest equipment and safe and effective processes to support quality outcomes.

We are required to ensure that 'Fit and Proper Persons: Directors' (FPPD) are appointed who have the overall responsibility for the quality and safety of the Regulated Activity. The Directors on the Board and Hospital Management Team meet the 'Fit and Proper Test' and comply with Regulation 5 Health and Social Care Act 2008 {Regulated Activities} Regulations 2014).

KIMS Hospital is required to ensure that there is a Nominated Individual (NI) who is responsible for supervising the management of the Regulated Activity provided (Regulation 6 of the Health and Social Care Act 2008 {Regulated Activities} Regulations 2014). The NI is accountable for ensuring CQC are notified of changes to this Statement of Purpose. The NI details are provided below and are the same details to be used by CQC in order to send any document, notice or other communication, required to be delivered by the Regulations or the Act to the registered person (see part 4 in relation to Registered Manager).

Provider's name	KIMS Hospital Limited
CQC provider ID	1-1058889874
Street Address	Newnham Court Way, Weaving, Maidstone
City	Kent
Post Code	ME14 5FT
Business telephone	01622 237746
Electronic email (Provider)	<a href="mailto:enquiries@kims.org.uk">enquiries@kims.org.uk</a>
Website (Provider)	<a href="http://www.kims.org.uk">www.kims.org.uk</a>
Nominated Individual (NI)	Richard Michael Dimblebee
Electronic email (NI)	<a href="mailto:richard.dimblebee@kims.org.uk">richard.dimblebee@kims.org.uk</a>
Legal status	Independent Healthcare Organisation Private Company: Companies House Number: 07525422

### PART 2 - AIMS AND OBJECTIVES

**KIMS Hospital Mission:** Our hospital's **Mission** is to provide the highest quality of **care** in a world-class clinical environment for **the people of Kent**. This means being **safe, caring, effective, responsive** and **well-led**.

To achieve our **Mission**, we will work according to our **Values**...

- We will be **caring, confident, dynamic** and **respect** people
- We will operate and communicate with **integrity** as a team to bring **quality** and **value**

**KIMS Hospital Core Values:** Our primary value is to put the patient first in whatever we do and this is achieved using our core values, namely:

- People - we value and respect our patients, nurses and other members of the KIMS Hospital team as individuals.
- Team - we deliver the highest standards of care for our patients by working as a team throughout the hospital.
- Care - we provide the best care possible, treating patients and family members with compassion, sensitivity and empathy.

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- Confidence - we strive for excellence at all levels. Delivering calm, confident, competent care and a high quality services to achieve the highest standards of clinical outcomes.
- Integrity - we adhere to the highest standards of professionalism, ethics and personal responsibility, worthy of the trust our patients place in us. Honesty and transparency underpin all that we do.
- Value - we offer value to our patients, partners and shareholders and aim to create mutual respect to enable us to grow and enhance our services and offering in the future.
- Dynamic - we strive to innovate and achieve with energy and enthusiasm.

The provision of quality services is underpinned by the KIMS Hospital quality and governance framework, and the people and processes that ensure KIMS Hospital delivers, monitors, and continually improves the provision of services to its patients. The Main Board is assisted by Quality and Governance Sub-Committee in seeking assurance that the systems and processes in relation to patient safety and quality are robust and well embedded so that priority is given at the appropriate level within the organisation to identifying and managing risks to patient safety and quality of service.

The Quality and Governance Sub-Committee provides the scrutiny to ensure that the accountable directors, and equivalents, are leading on quality performance including:

- Setting the required quality standards against the up-to-date evidence base;
- Ensuring the required standards are achieved, including through audit and measuring feedback from patients and staff, through the use of a Quality dashboard with defined Key Performance Indicators;
- Investigating and taking action on sub-standard quality and safety performance and monitoring status reports on preventative and corrective actions;
- Planning and driving continual quality improvements to meet, and exceed, patient requirements, as well as meeting the requirements of interested parties;
- Identifying, sharing and ensuring delivery of best-practice including improvements to the quality management systems and processes; and
- Identifying and managing risk across the organisation, at both departmental and organisational level, managed within the Quality and Governance framework

## PART 3 - LOCATION(S), SERVICE USERS, SERVICE TYPES AND REGULATED ACTIVITIES

KIMS Hospital is an independent acute hospital with the following facilities:

- 5 theatres including 3 with laminar flow
- 2 interventional procedure rooms
- 1 endoscopy suite with 1 endoscopy room
- 58 in-patient beds including 7 Enhanced Care beds
- 20 day-case bays
- Central Decontamination Unit

KIMS Hospital was registered for Regulated Activities under the Health and Social Care Act on 15/04/2014 and the four regulated activities undertaken within the acute services at KIMS Hospital are summarised below.

### Diagnostic and screening procedures:

- This Regulated Activity covers a wide range of procedures related to diagnostics, screening and physiological measurement. It includes all diagnostic procedures involving the use of any form of radiation, ultrasound or magnetic resonance to examine the body, and includes the reporting of the examinations that are carried out. This Regulated Activity also covers endoscopy including biopsy; and any other

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procedure involving removal of tissue, cells or fluids, and the use of equipment to examine these specimens. In addition, this Regulated Activity covers physiological measurement, including the use of equipment to measure or monitor physiological data in relation to the audio-vestibular, vision, neurological, cardiovascular, respiratory, gastro-intestinal, or urinary system.

### Family planning:

- This Regulated Activity involves services for the insertion or removal of an intrauterine contraceptive device. Other aspects of family planning services and treatment of menstrual disorders are covered under the Regulated Activity for 'treatment of disease, disorder or injury'.

### Surgical Procedures:

- Include surgical procedures for the purpose of treating disease, disorder or injury; or cosmetic surgery; or surgical procedures for religious observance (e.g. circumcision). Surgical Procedures covers activity directly related to surgical procedures during the surgical planned pathway of care within the surgical team and includes all pre- and post-operative care associated with the surgical procedures

### Treatment of disease, disorder or injury:

- Covers the wide-ranging treatment service that is provided by health care professionals, or by a multidisciplinary team, including Doctor treatment services and is related to disease, disorder or injury, including therapies relevant to individual patient needs, for example, Osteopathy, Speech Therapy and Occupational Therapy.

There is an additional location at

- Sevenoaks Medical Centre

These will be utilised for the regulated activities of Acute Services (ACS), Diagnostic and Screening Procedures (DSS), Treatment of Disease, Disorder or Injury and Family Planning Services for Adults.

A summary of registration information on the above locations is provided below:

### KIMS Hospital

Location name	KIMS Hospital
CQC location ID	1-1285831303
Street address	Newnham Court Way
Address line 2	Weaving
City	Maidstone
Post Code	ME14 5FT
Business telephone	01622 237753
Electronic email (Provider)	enquiries@kims.org.uk
CQC Service User Bands	<ul style="list-style-type: none"> <li>• Whole population</li> </ul>
CQC Service Types	<ul style="list-style-type: none"> <li>• Acute Services (ACS)</li> <li>• Independent Acute Hospital</li> <li>• Doctors Treatment Services</li> </ul>
CQC Regulated Activity	<ul style="list-style-type: none"> <li>• Diagnostic and screening procedures</li> <li>• Family planning</li> <li>• Surgical Procedures</li> <li>• Treatment of disease, disorder or injury</li> </ul>
Number of overnight beds	<ul style="list-style-type: none"> <li>• 58</li> </ul>
Additional location	As above

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KIMS Hospital provides services as listed in appendix 1 and these are grouped within the following core services which are inspected and rated by CQC:

### Medical care:

- Covers assessment, diagnosis and treatment of adults by means of medical interventions rather than surgery, including endoscopy and chemotherapy. End of life care is not a core service as it is not provided as a specific large service. Nursing care, specialist palliative care and bereavement support is provided to patients who are approaching the end of their life and following death.

### Surgery:

- Covers all surgical disciplines, including gynaecology and interventional radiology and areas inspected include assessment areas, theatres, anaesthetic rooms and recovery areas.

### Outpatients and diagnostic imaging:

- Includes all areas where people undergo physiological measurements, diagnostic testing, receive diagnostic test results, are given advice or receive care and treatment without being admitted as an inpatient or day case. Services for children and young people are only provided in outpatients at KIMS Hospital at the time of writing and there is no core service (medical or surgical) that involves admission as an inpatient or day case.

## Sevenoaks Medical Centre

Location name	Sevenoaks Medical Centre
CQC location ID	1-7963358910
Street address	Beadle House
Address line 2	London Rd
City	Sevenoaks
Post Code	TN13 2JD
Business telephone	01732 386470
Electronic email (Provider)	enquiries@kims.org.uk
CQC Service User Bands	<ul style="list-style-type: none"> <li>• Adults 18-65</li> <li>• Adults 65+</li> </ul>
CQC Service Types	<ul style="list-style-type: none"> <li>• Acute Services (ACS)</li> <li>• Independent Acute Hospital</li> <li>• Doctors Treatment Services</li> </ul>
CQC Regulated Activity	<ul style="list-style-type: none"> <li>• Diagnostic and screening procedures</li> <li>• Family planning</li> <li>• Surgical Procedures</li> <li>• Treatment of disease, disorder or injury</li> </ul>
Number of overnight beds	<ul style="list-style-type: none"> <li>• 0</li> </ul>

Sevenoaks Medical Centre provides services as listed in appendix 2 and these are grouped within the following core services which are inspected and rated by CQC:

### Medical care:

- Covers assessment, diagnosis and treatment of adults by means of medical interventions rather than surgery.

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### Surgery:

- Covers all surgical disciplines, including gynaecology and interventional radiology and areas inspected include assessment areas and minor procedure rooms.

### Outpatients and diagnostic imaging:

- Includes all areas where people undergo physiological measurements, diagnostic testing, receive diagnostic test results, are given advice or receive care and treatment without being admitted as an inpatient or day case.

### Satellite Services

- Ashford GP Practices (which encompasses three separate GP Practices)
- Whitstable Medical Practice
- Faversham Medical Centre
- Springhead Health Centre.
- Lyca Health Orpington.

Satellite services are as listed in appendix 3

## PART 4 - REGISTERED MANAGERS DETAILS

KIMS Hospital is the legal body that provides the Regulated Activity to people. The location is not registered but the location is required to be defined where the registered activity is carried out. The Registered Manager is the person who is in day-to-day charge of the delivery of our Regulated Activity.

Regulation 7 of the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014 sets out the requirements for the Registered Manager including the need to be of good character and have the necessary qualifications, competence, skills and experience to manage the carrying on of the Regulated Activity. The application process with CQC assesses whether an individual is a fit person to manage the Regulated Activity.

The Registered Manager is accountable for ensuring that the regulated activities are delivered in accordance with the Fundamental Standards (Regulations 8 to 20 of the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014) and to demonstrate that products and services are safe, effective, caring, responsive and well-led.

Key priorities for the Registered Manager are to ensure that they have 'good governance' processes in place in accordance with Regulation 17 and that 'fit and proper persons' are employed in accordance with Regulation 19. All staff are required to carry on the Regulated Activity in accordance with the Fundamental Standards and act in an open and transparent way in accordance with professional and statutory Duty of Candour (Regulation 20). The Registered Manager is also required to be open and transparent with regard to CQC performance assessments of the Regulated Activity, including by displaying ratings (where provided) conspicuously and legibly at the location and on the website (Regulation 20A).

The addresses and electronic mail addresses of the Registered Managers (table 1) given below are the points of contact to which the CQC may send any document, notice or other communication required to be delivered by the Regulations or the Act to the registered person.



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Table 1

### KIMS Hospital Maidstone

Managers full name	Sarah Colebrook, Chief Nurse
Provider's name	KIMS Hospital Limited
Location name	KIMS Hospital Maidstone
Street Address	Newnham Court Way
Address line 2	Weaving
Town/city	Maidstone
Post Code	ME14 5FT
Business telephone	07539 469454
Electronic email	<a href="mailto:sarah.colebrook@kims.org.uk">sarah.colebrook@kims.org.uk</a>
CQC Regulated Activity	<ul style="list-style-type: none"> <li>• Diagnostic and screening procedures</li> <li>• Family planning</li> <li>• Surgical Procedures</li> <li>• Treatment of disease, disorder or injury</li> </ul>
Other information regarding this Registered Manager	<ul style="list-style-type: none"> <li>• Other locations managed: None</li> <li>• Other regulated activities managed: none</li> <li>• Job share arrangements: none</li> </ul>

### Sevenoaks Medical Centre

Managers full name	Deborah Anderson, General Manager
Provider's name	KIMS Hospital Limited
Location name	KIMS Hospital Maidstone
Street Address	Newnham Court Way
Address line 2	Weaving
Town/city	Maidstone
Post Code	ME14 5FT
Business telephone	01622 237698
Electronic email	<a href="mailto:Debbie.anderson@kims.org.uk">Debbie.anderson@kims.org.uk</a>
CQC Regulated Activity	<ul style="list-style-type: none"> <li>• Diagnostic and screening procedures</li> <li>• Family planning</li> <li>• Surgical Procedures</li> <li>• Treatment of disease, disorder or injury</li> </ul>
Other information regarding this Registered Manager	<ul style="list-style-type: none"> <li>• Other locations managed: none</li> <li>• Other regulated activities managed: none</li> <li>• Job share arrangements: none</li> </ul>



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### Appendix 1: List of Services available at KIMS Hospital main site

Surgical Services	Medicine Services
<ul style="list-style-type: none"> <li>Breast Surgery</li> <li>Colorectal Surgery</li> <li>Cosmetic Surgery</li> <li>Ear, Nose and Throat Surgery</li> <li>General Surgery</li> <li>Gynaecology Surgery</li> <li>Kidney (Renal) Surgery</li> <li>Neurosurgery (Spinal)</li> <li>Ophthalmic Surgery</li> <li>Oral Surgery</li> <li>Outpatient Consultations</li> <li>Plastic Surgery including reconstruction</li> <li>Trauma and Orthopaedic surgery</li> <li>Upper Gastro-intestinal Surgery</li> <li>Urology</li> <li>Vascular Surgery</li> </ul>	<ul style="list-style-type: none"> <li>Anaesthetics</li> <li>Angiography</li> <li>Angioplasty</li> <li>Audiology</li> <li>Balance Testing</li> <li>Cancer Services (including Chemotherapy)</li> <li>Cardiac Pacing</li> <li>Cardiology</li> <li>Chiropractor</li> <li>Computerised Tomography (CT)</li> <li>Dermatology</li> <li>Diagnostic Imaging</li> <li>Doctor (GP) treatment services</li> <li>Diagnostic &amp; Screening services</li> <li>Electrophysiology</li> <li>Endocrinology</li> <li>Endoscopy</li> <li>Enhanced Care</li> <li>Gastroenterology</li> <li>Kidney (Renal) Medicine</li> <li>Magnetic Resonance Imaging (MRI)</li> <li>Neurology (Spinal)</li> <li>Nuclear Medicine</li> <li>Doctors consultation service</li> <li>Paediatrics (Outpatients only)</li> <li>Pain treatment</li> <li>Pathology</li> <li>Physical therapy and therapies relevant to individual needs e.g., Osteopathy, Speech, Occupational Therapy (hand Therapy only)</li> <li>Psychiatry</li> <li>Psychology</li> <li>Radiology</li> <li>Respiratory Medicine</li> <li>Rheumatology</li> </ul>

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### Appendix 2 List of services available at Sevenoaks Medical Centre

Surgical Services	Medicine Services
<ul style="list-style-type: none"> <li>Outpatient Consultations</li> </ul>	<ul style="list-style-type: none"> <li>Audiology</li> <li>Balance Testing</li> <li>Cardiology</li> <li>Chiropractor</li> <li>Computerised Tomography (CT)</li> <li>Dermatology</li> <li>Diagnostic Imaging</li> <li>Doctor (GP) treatment services</li> <li>Diagnostic &amp; Screening services</li> <li>Electrophysiology</li> <li>Endocrinology</li> <li>Gastroenterology</li> <li>Kidney (Renal) Medicine</li> <li>Magnetic Resonance Imaging (MRI)</li> <li>Neurology (Spinal)</li> <li>Doctors consultation service</li> <li>Pain treatment</li> <li>Physical therapy</li> <li>Psychology</li> <li>Radiology</li> <li>Rheumatology</li> </ul>

- Appendix 3: List of Services available at Satellite Clinics** - Whitstable Medical Practice, Ashford GP Practices (which encompasses three separate GP Practices), Faversham Medical Centre, Springhead Health Centre and Lyca Health Orpington.

Surgical Services
<ul style="list-style-type: none"> <li>Outpatient consultations only</li> </ul>